



Post-Graduate Diploma in Clinical Supervision for Maternity Departments' supervisors



Syllabus Course for Management and Leadership Skills (3 credit hours) *Dr. Wasim Al-Habil & Ms. Sabren Nashabat*

Office Room: Administration Building, Third Floor, Faculty of Commerce, Room #317
Office Hours: Monday, 12:00 p.m. to 2:00 p.m.

Course Description:

Understanding leadership and management is fundamental to ensure that future leaders can positively influence midwifery practice and health outcomes within their area of specialty practice. This course provides supervisors with the opportunity to critically analyze contemporary models and frameworks for leadership and management; examine leadership and management concepts, issues and challenges and their impact on midwifery practice; and examine the impact of political, economic, socio-cultural influences on contemporary management and leadership, and leadership/management styles and behaviors.

Course Objectives:

At the end of this course, the students will be able to:

1. Describe the managerial skills applied in midwifery services.
2. Develop orientation about midwifery system in Gaza strip.
3. Identify leadership and management theories that can be applied to midwifery
4. Discuss socio-cultural influences affecting midwifery management.

Required Textbooks:

1. Nursing Leadership and Management (online book).
www.cartercenter.org/resources/pdfs/health/ephti/library/lecture_notes/nursing_students/LN_nsg_ldrshp_final.pdf
2. Bessie L. Marquis, Carol J. (2012). Leadership roles and management functions in nursing: theory and application. Huston Philadelphia: Wolters Kluwer Health/Lippincott Williams & Wilkins.

Additional Readings:

- Kleinman CS (2003) Leadership roles, competencies, and education: how prepared are our nurse managers





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- Marriner Tomey A (2009) Guide to Nursing Management and Leadership. 8th edn. Mosby Elsevier, St Louis
 - Marquis BL, Huston CJ (2009) Leadership Roles and Management Functions in Nursing: Theory and Application. 6th edn. Wolters/Kluwer/Lippincott Williams and Wilkins, Philadelphia
 - Thompson/Wadsworth, Australia Oliver S (2006) Leadership in health care. Musculoskeletal Care
 - Parkin P (2009) Managing Change in Healthcare: Using Action Research. SAGE Publications, London
 - Picker-Rotem O, Schneider A, Wasserzug S, Zelker R (2008) Nursing leaders of tomorrow: a peer selection process. J Nurs Manag
 - Roussel L, Swansburg RC, Swansburg RJ (2009) Management and Leadership for Nurse Administrators. 5th edn. Jones and Bartlett Publishers, Massachusetts
 - Sellgren S, Ekvall G, Tomson G (2007) Nursing staff turnover: does leadership matter? Leadersh Health Serv
 - Shirey MR (2009) Authentic leadership, organizational culture, and healthy work environments. Crit Care Nurs Q
 - Spector PE (2006) Industrial and Organisational Psychology: Research and Practice. 4th edn. John Wiley & Sons, New Jersey
 - Sullivan EJ, Garland G (2010) Practical Leadership and Management in Nursing. Pearson Education Limited, Harlow
 - Sullivan EJ, Decker PJ (2009) Effective Leadership and Management in Nursing. 7th edn. Prentice Hall, London
 - Thyer GL (2003) Dare to be different: transformational leadership may hold the key to reducing the nursing shortage. J Nurs Manag
 - Wagner JI, Cummings G, Smith DL, Olson J, Anderson L, Warren S (2010) The relationship between structural empowerment and psychological empowerment for nurses: a systematic review.
 - Livingstone, Edinburgh Wehrich H, Koontz H (2005) Management: A Global Perspective. 11th edn. McGraw Hill, Singapore
 - Wong C, Cummings GG (2007) The relationship between nursing leadership and patient outcomes: a systematic review. J Nurs Manag
 - M, Monterosso L (2008) Nursing students perceptions of desirable leadership qualities in nurse preceptors: a descriptive survey. Contemp Nurse
 - Clark, C. Chambers. (2009). Creative nursing leadership & management. Sudbury, Mass.: Jones and Bartlett Publishers. Call Number: RT89 .C54 2009.
- Other useful titles include:
- Kelly, P. (2003). Nursing leadership & management. Clifton Park, NY: Thomson/Delmar Learning
 - Sullivan, E. J., Decker, P. J. (2005). Effective leadership & management in nursing. 6th ed. Upper Saddle River, N.J.: Pearson/Prentice Hall.
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Learning and Teaching Methods:

The students will learn practical skills in a clinical environment where will be fully supported by experienced qualified midwifery supervisors.





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Methods:

1. Lectures.
2. Discussion and debates: During the classes, we will spend time in class discussing the various issues. This is so students will have more chances to practice becoming skilled at thinking about and writing out answers to these kinds of questions which will represent the core of the Mid-Term and Final Exams.
3. Presentations. During the class, students will be asked to make several presentations about the topics of the course.
4. Role Playing.

Training part:

The course also offers the students the opportunities to apply the major principles, skills and techniques of management and leadership in the real sites.

Course Evaluation :

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| 1. Class participation | 15% | 3. Assignment | 20% |
| 2. Presentation | 15% | 4. Final Exam | 50% |

Course Distribution:

Week	Subject	Lecturer	Date
First Week	Introduction to Nursing Service Management and its philosophy	Dr Al Habil	11\10\2014
Second Week	Organization and organizational structure	Dr Al Habil	18\10\2014
Third Week	Functions of Management	Dr Al Habil	01\11\2014
Fourth Week	Decision Making	Dr Al Habil	08\11\2014
Fifth Week	Theories of Leadership & Management	Dr Al Habil	22\11\2014
Sixth Week	Managing Resources	Dr Al Habil	29\11\2014
Seventh Week	Quality Assurance/Improvement	Ms Sabreen	06\12\2014
Eighth Week	Performance Improvement tools in Health Care.	Ms Sabreen	13\12\2014
Ninth Week	Evaluating Health Activities& Conflict Resolution.	Dr Al Habil	20\12\2014
Tenth Week	Communication & Incident Reporting System.	Ms Sabreen	27\12\2014
Eleventh Week	Management of Change	Dr Al Habil	28\12\2014
Twelfth Week	Project Plan Management	Dr Al Habil	04\01\2015
Thirteenth Week	Medical Records	Ms Sabreen	07\01\2015
Fourteenth Week	International Patient Safety Goals	Ms Sabreen	10\01\2015

Important Information:

- 1) Attendance is very essential during this course and for whole program.
- 2) Your mobile must be off during the lecture.
- 3) Participation during lecture is preferable for all students.
- 4) See please, the academic system for the university from the electronic site <http://academic.iugaza.edu.ps/> and see subject 6, and 8.